

TERMS OF REFERENCE (TOR) FOR RECRUITING PROGRAM PREPARATION AND DEVELOPMENT SPECIALIST OF THE PRIORITY CLIMATE RELIEF FUND (PCRF)

INDIVIDUAL LONG-TERM CONSULTANT

Context

The Building Climate Resilience for the Urban Poor (BCRUP) initiative is one of 41 climate action programs aimed at enhancing climate goals and scaling up efforts to meet the 1.5°C temperature rise limit set by the Paris Agreement (COP 21). Launched by H.E. Dr. William Samoei Ruto, President of Kenya, at the Africa Climate Summit 2023, BCRUP focuses on improving living conditions in impoverished urban neighborhoods across the global South. The initiative's implementation plan was further detailed at COP 28 in Dubai. The initial phase of BCRUP, running from 2024 to 2034, will be piloted in 12 countries: Botswana, Cameroon, Côte d'Ivoire, Egypt, Ethiopia, Gabon, Ghana, Kenya, Morocco, Mozambique, Rwanda, and Uganda, with Kenya hosting the Secretariat at the UCLG Africa East Africa Regional Office in Nairobi. The initiative is also open to additional countries interested in joining.

According to UN statistics, the urban population across these 12 countries totals approximately 186 million, with 112 million residing in disadvantaged urban areas. In collaboration with United Cities and Local Governments of Africa (UCLG Africa), the Government of Kenya seeks to engage a consortium of experienced professionals to provide consultancy services for the development of governance and operational frameworks for BCRUP.

Given the increasing impacts of climate change, robust urban planning and disaster resilience are crucial. The initiative aims to integrate disaster risk management (DRM) into national planning and investment programs through the development of a Preparation Program and the Priority Climate Relief Fund (CFRF). The CFRF is designed to leverage the opportunity presented by the creation of the Loss and Damage Fund, ensuring that resources are directly available to local governments. This approach seeks to minimize

bureaucratic delays that can be detrimental during climate disasters, where timely intervention is critical for saving lives and mitigating impacts.

Objective

The objective of this recruitment is to engage a Specialist to develop a Preparation Program to access funding from the Green Climate Fund (GCF) or the Adaptation Fund, and to design and operationalize the Priority Climate Relief Fund (PCRF). This role is essential to ensure that cities and local governments have the financial and technical resources needed to implement climate resilience initiatives.

Scope of Work

The Specialist will work under the direction of the AAI-TSU Coordinator and collaborate with various stakeholders to achieve the following objectives:

1. Develop a Concept Note for the Preparation Program

- Formulate a comprehensive Concept Note for the Preparation Program intended for the GCF or the Adaptation Fund.
- Engage stakeholders, including local governments, community groups, and concerned agencies, to gather input and ensure alignment with local needs and priorities.
- Ensure that the concept note addresses key areas such as climate risk assessments, capacity building, and the integration of climate resilience into urban planning.

2. Design and Operationalize the Priority Climate First Rescue Fund (CFRF)

- Conduct a feasibility study to inform the design and implementation of the CFRF.
- Develop the operational framework of the CFRF, including financing mechanisms, eligibility criteria, and governance structures.
- Mapping and engagement of potential financial partners and donors to secure funding and support for the CFRF.
- Develop promotional materials and strategies to raise awareness and advocate for the importance of the CFRF at COP29 and other relevant forums.

3. Support development and operationalization of Building Climate Resilience of the Urban Poor (BCRUP) initiative's work packages

- Resilient communities and infrastructure
- Mobilization of finance for resilience and adaptation
- Building Capacity, knowledge management, sharing and reporting
- Cooperation and partnership (including public private people partnerships, bilateral and multi-lateral engagements)

4. Support Initial Pipeline Assessments and Stakeholder Engagement

- Conduct initial assessments to identify potential projects and initiatives that could benefit from the CFRF.
- Map key financial partners, including development banks, private sector investors, and international donors.
- Organize and facilitate awareness workshops and meetings to increase awareness of the CFRF and its potential impact.

4. Promote South-South Cooperation

- Leverage the existing South-South cooperation framework, such as FACDI, to enhance knowledge sharing and collaborative efforts.
- Facilitate the exchange of expertise and experiences among developing countries to strengthen climate resilience efforts.

Deliverables

1. Concept Note for the Preparation Program

- A comprehensive Concept Note for the Preparation Program to be submitted to the GCF or the Adaptation Fund.
- Regional Readiness Concept Note
- Documentation of stakeholder consultations and alignment with local needs.
- A detailed action plan outlining implementation steps, including timelines and responsible parties.

2. Feasibility Study for the CFRF

- A detailed feasibility study report outlining the CFRF's design and implementation strategy.

- Recommendations on operational frameworks, financing mechanisms, and governance structures.

3. Operational Framework for the CFRF

- A complete operational framework document for the CFRF.
- An engagement plan with financial partners and stakeholders.
- Promotional materials, including brochures, presentations, and advocacy documents.

4. Operationalization of Building Climate Resilience of the Urban Poor (BCRUP) initiative

- Domestication of the methodology and approach to mapping of hotspots communities and vulnerable settlements / neighbourhoods
- Dissemination of the BCRUP strategy and implementations plan
- Building of capacity

5. Stakeholder Engagement and Awareness

- Reports on initial pipeline assessments and stakeholder engagement activities.
- Documentation of awareness workshops, meetings, and promotional activities at COP29 and other forums.

5. South-South Cooperation Initiatives

- Reports on South-South cooperation activities, including outcomes and recommendations.
- Documentation of best practices and lessons learned from partner countries.

Qualifications and Experience

- At least a Master's degree in Urban Planning, Environmental Science, International Development or related fields.
- Minimum of 15 years of professional experience in urban planning, and or climate resilience, and disaster risk management.
- Proven experience in designing and managing climate resilience projects.
- Experience in facilitating knowledge sharing and capacity-building activities.
- Strong understanding of South-South cooperation frameworks, especially in the context of climate resilience.

- 5 years' experience in coordination of donor funded program with clear linkages at national and subnational levels / or devolved systems of governance.
- Excellent communication, negotiation, and stakeholder engagement skills.
- Proficiency in English; proficiency in other languages, especially those spoken in developing countries, is an asset.
- The Consultant is expected to have in-depth experience in the field of urban development management with wide exposure.
- Knowledge of the devolved urban sector and local governments is an added advantage.
- Advanced leadership and project management skills.

Selection Criteria

- Demonstrated expertise in urban resilience and disaster risk management.
- Experience in designing and operationalizing financial mechanisms for program implementation / or resilience strategies.
- Strong analytical and research skills.
- Ability to work in multicultural and multidisciplinary environments.
- Proven track record of managing and implementing successful projects.

Organization and Works Arrangements

- The Specialist will report to the AAI-TSU Coordinator and work closely with the project team.
- The position is based at UCLG Africa Headquarters in Rabat, with regular travel to project sites and partner countries as needed.
- The contract will be for an initial duration of 12 months, with the possibility of extension based on performance and project needs.

Consultant's Obligations

The Consultant shall be responsible for the safe custody of his/her own computer with requisite software to perform the assigned duties.

Client Inputs

The Client will:

- (a) provide to and collaborate with the Consultant in making available all data, documents and reports relevant to the program subject to the extent of availability of such information;
- (b) facilitate the Consultant's access to other Institutions where necessary in the performance of the tasks;

Remuneration

The Consultant shall be remunerated based on a monthly rate, which will be negotiated based on competitive rates and or as determined by the client and commensurate with the selected candidate's area of expertise and work experience

Ownership of Data and Third Party Usage

All the reports, data and information developed, collected or obtained from governments, municipalities, client and other Institutions during this exercise shall belong to the Client.

Application Process.

Interested candidates should submit their CV, a cover letter and financial proposal, by **Sunday, 25th of August 2024** to the email address: AAIRecrutement@uclga.org and mention « **BCRUP and PCRFB Expert** » in the e-mail subject line.