CALL FOR APPLICATIONS

UCLG Africa is the umbrella organization representative and voice of the 16,000 Subnational and local governments of Africa.

UCLG AFRICA was created to achieve the following basic goals:

• Promote decentralization and the recognition of local governments as an autonomous sphere of governance distinct from and complementary to the national level, with legal personality and political and financial autonomy;

• Strengthen the human capital of subnational and local governments in order for them to be better equipped to provide better services to the population, and better govern their constituencies.

• Support the setting up and development of national associations of subnational and local governments to be reliable partners in their dialogue with national governments and other stakeholders, and organize decentralized cooperation partnerships.

• Implement decentralized cooperation programs among African subnational and local governments to better contribute to the continent integration, manage migration, promote an atmosphere of oneness and peace, and contribute to the emergence of the Africa Union of the Peoples beyond the African Union of Nations-States.

The UCLG AFRICA Secretariat General is headquartered at 22 Essaadyine Street, Hassan in Rabat, Morocco, where it is granted a diplomatic status as a Pan African international organization.

The UCLG Africa Secretariat General also maintains 5 regional offices in the different African Union regions: in Cairo, Egypt, for North Africa; in Accra, Ghana, for West Africa; in Libreville, Gabon, for Central Africa; in Nairobi, Kenya, for East Africa; and Pretoria, South Africa, for Southern Africa.

Each regional office is headed by a Regional Director reporting to the Secretary General who is the head of administration and accounting officer of UCLG Africa.

This call for application is for the recruitment of the Regional Director, Southern Africa Regional Office (SARO).

SUBMISSION OF CANDIDATURE

The candidature for the position of Director, UCLG Africa SARO is open to any African National fulfilling
the following requirements:

**Educational Background**

The position is open to African candidates holding at least a masters degree or equivalent from a renowned university, in the following areas: Architecture, Economy, Engineering, Geography, Law, Public administration, Urban and Regional Planning.

According to the affirmative action prescribed by the leadership of UCLG Africa, female candidatures are encouraged.

**Experience**

Candidates must have at least 10 years of experience in the private or public sectors, with at least 5 years in a leadership position. Having occupied a leadership management position in a local government or a local government association will be an added value.

**Working Language**

Candidates must be fluent in English and have a good mastering of working knowledge of either French or Portuguese. Being fluent in English, French and Portuguese will be an advantage.

**Working Conditions**

The Regional Director SARO will work in Pretoria, South Africa, where the headquarters of SARO is located according to the agreement signed between the government of the Republic of South Africa and UCLG Africa.

The position of Regional Director SARO is a full-time job, whose duration is to be determined through mutual consent with a probationary period of 3 months.

Financial package is defined according to education, skills and experience.

**Affirmative action in favor of Women**

UCLG Africa strongly believe in gender equality. It therefore explicitly encourages the selection of women in leading positions particularly in subnational and local governments. This stand applies also in the position of Regional Director, SARO.

**Content of the application**

The Application shall include:

1. A motivation letter stating the reasons for application and expected remuneration package;
2. Detailed Curriculum Vitae;
3. Certified copies of the degrees;
4. Workplace certificates;
5. Professional references;
6. An ID photo.

Submission of the Application

The Application shall be submitted no later than 30 August 2023 to the following addresses:
Physical: 12 Essaadyine Street, Rabat-Hassan, 10020, Morocco
Tel : +212 537 260 062/063; Fax: +212 537 260 060
Mail : recruitment@uclga.org

Follow up the application

Selection of Shortlisted candidates

From all the received application files, only the three candidates shortlisted will be contacted for follow up interviews. The short-listed candidates will be contacted no later than 30 August 2023

Conduct of the interviews of the short-listed candidates

The interviews of the three short-listed candidates will take online during the week 2 to 8 October 2023 and the selected candidate will be announced no later than 30 October 2023.

Contract signature and beginning of work

The contract between the selected candidate and UCLG Africa will be negotiated and signed no later than 30 November 2023.

The Director SARO is supposed to start his/her duty starting from 5 January 2024.