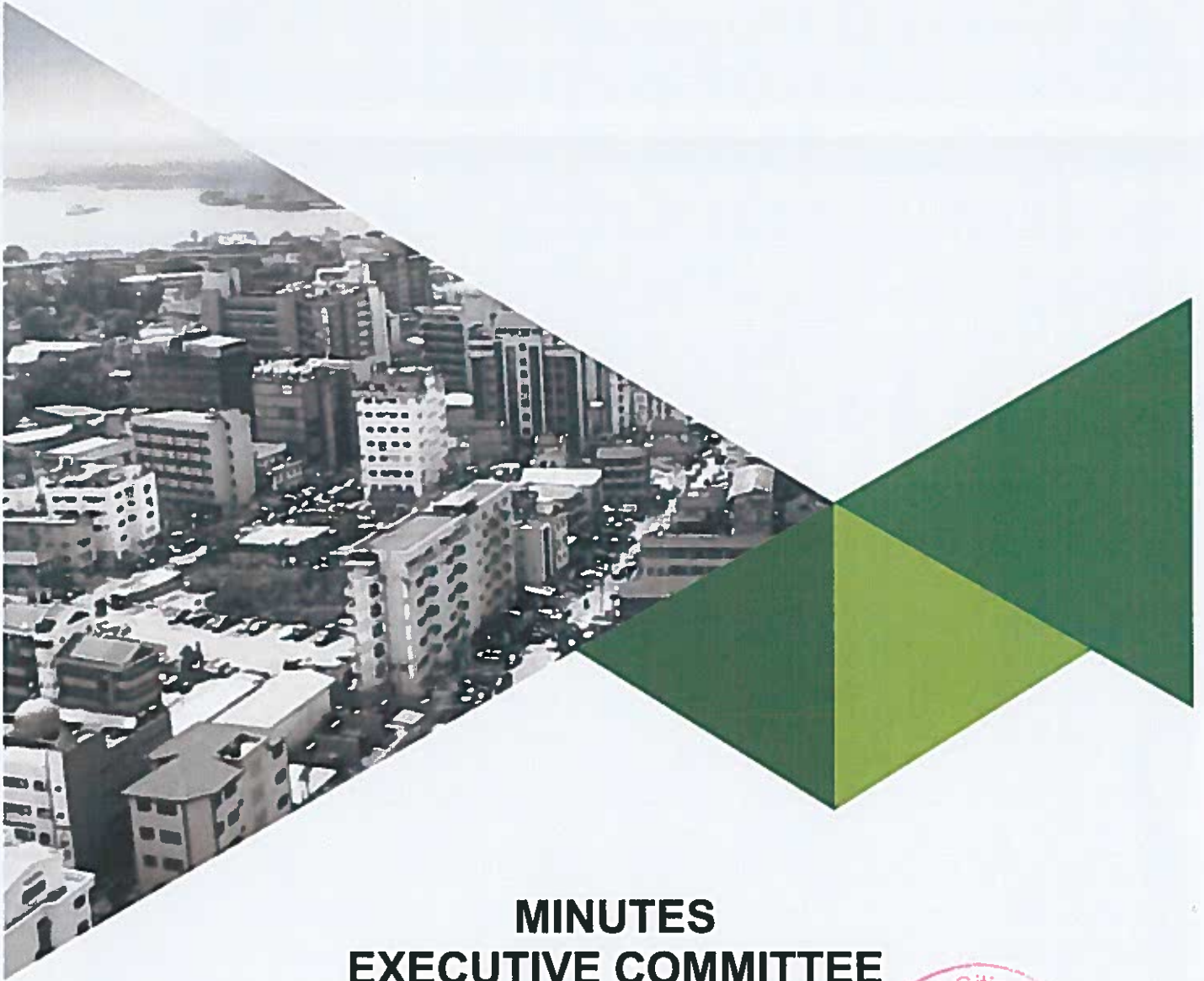




UCLG AFRICA
United Cities and Local Governments of Africa
Cités et Gouvernements Locaux Unis d'Afrique
CGLU AFRIQUE



**MINUTES
EXECUTIVE COMMITTEE**

*18 November 2018
Hotel Sofitel, Marrakech, Morocco*



UCLG AFRICA
United Cities and Local Governments of Africa
Cités et Gouvernements Locaux Unis d'Afrique
CGLU AFRIQUE

Minutes of the 19th Executive Committee Meeting Held at Hotel Sofitel, Marrakech, Morocco on November 18, 2018 at 09:30 hours

Opening Remarks and Official Opening

The Acting President, the mayor of Dakar, Madam Soham El Wardini, welcomed members to the meeting and expressed gratitude to the Morocco hosts for their hospitality and facilitation of the UCLG-Africa meetings. She expressed special gratitude to the King of Morocco, His Majesty Mohammed VI, the Government and People of Morocco for accepting to host the UCLG-Africa and facilitating its operations. She explained that she was chairing the meeting on behalf of Mr Khalifa Sall, the president of the UCLG-Africa who could not attend the meeting due to his incarceration in Senegal.

The Wali and Director General for Local Governments in the Interior Ministry of Morocco, Mr. Khalid Safir, observed protocol and welcomed members to Morocco on the eve of the 8th Africities 2018 Summit that had been graced by the King of Morocco, His Majesty Mohammed VI. He noted the importance of preserving the unity of the UCLG-Africa and thanked South Africa for hosting the 7th Summit. He congratulated Madam Soham El Wardini for her accession to the position of mayor of Dakar and noted her successful execution of duty. He reiterated the commitment of His Majesty the King, to reinforce African unity as demonstrated by the re-activation of Morocco's participation in the African Union. Africa required support to improve its economic and technological development. He acknowledged the role of UCLG-Africa as the voice of African local governments and gave assurance of the Kingdom of Morocco to support the organisation. He thanked all organisers of the Africities Summit.

The Mayor of Marrakech, Mr Belarbi Mohamed Belkaid, expressed his gratitude for the honour bestowed upon the city to host both the UCLG-Africa meeting and the Africities Summit, being the second time in less than ten years. His wish was for the success of all the events and also expressed commitment to promote the continent.

The president of the Moroccan Association of Presidents of Communal Councils (AMPCC), Mr. Mohamed Boudra also conveyed his welcoming remarks and thanked all who made the meeting and Summit possible. He acknowledged the presence of and thanked Mr Parks Tau, President of the UCLG-Africa for having managed the hosting of the 7th Africities Summit in Johannesburg. It was a great honour, - he said - for the Moroccan associations to organise the hosting of the 8th edition of the Summit under the High Patronage of His Majesty the King, Mohamed VI, who has tirelessly continued to support the local communities and had expressed His pride for hosting the UCLG-Africa headquarters.

The acting President thanked Mr. Boudra and his team for offering to host and organise the Africities Summit under a very short notice due to the withdrawal of Brazzaville bid. This magnanimous gesture had saved the reputation of the event.

The President of UCLG World, Mr. Parks Tau, thanked the Kingdom of Morocco for hosting the Summit. He said that local governments had not only become prominent in the world discourse on key development decisions but had also participated in the implementation of programmes which

often exceeded their specific mandates at the local level. Mr. Parks Tau looked forward to Africities coming up with clearer recommendations on the way forward to address developmental challenges. He hoped that the Summit would contribute to formulating strategies to achieve the goals of the 2030 targets of the Sustainable Development Goals. Furthermore, beyond providing basic services such as housing, water and sanitation, electricity and other public services local governments were now confronted by emerging challenges such as urbanisation and migration demanding their attention. Cities were expected to find solutions to the population influx often without any commensurate resources. He expressed the hope that Africities would bring together development partners and cities and their national associations to initiate policies, programmes and projects that address the various challenges confronting local governments.

Business of the Executive Committee

1. Verification of Quorum

Following roll check, the Secretary General confirmed the quorum for the meeting.

2. Adoption of Agenda

Following a move by Rev Moruakgomo of the Botswana Association of Local Authorities (BALA), the item concerning review of the Constitution was removed from the agenda.

Agenda Adopted

3. Confirmation of Minutes

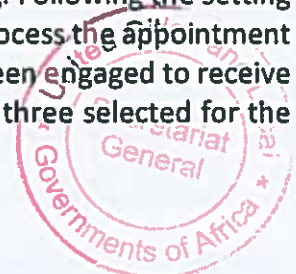
The minutes of the 18th meeting of the Executive Committee held in Rabat on May 14, 2018 were adopted as a correct record of the proceedings thereof.

4. Matters Arising - Report on Implementation of Decisions

The Secretary General reported on matters arising from previous meetings.

4.1 Deputy Secretary General

The chairperson of the *ad hoc* committee set up to process the appointment of the Deputy Secretary General explained the origins of the decision. He said that the appointment was informed by the agreement reached during the 2015 General Assembly held in Johannesburg. Following the setting up by the Executive Committee of a new *ad hoc* committee in May 2018 to process the appointment of a deputy secretary general, an international recruiting organisation had been engaged to receive applications and recommend a short list. Forty candidates had applied and three selected for the



short list. The *ad hoc* committee had deliberated on the candidates, concluded its task and recommended the appointment of Mr Sithole Mbanga from the Republic of South Africa.

RESOLVED: To appoint the Mr Sithole MBANGA to the position of Deputy Secretary General to assume office with effect from February 01, 2019.

4.2 Advocacy and Networking Engagements by the General Secretariat

The Secretary General presented his report on the activities undertaken since the last meeting of the Executive Committee, highlighting the following:

- The 4th Session of the African Regional Forum on Sustainable Development (ARFSD) held from May 02 to May 04, 2018
- Workshop on Integrated Urban Development of the Global Platform for Sustainable Cities (GPSC) held from May 14 to May 16, 2018
- 1st Focus Group of the Observatory of Human Resources of Local Authorities in Africa held on May 30, 2018
- Climate Chance Africa Summit, held 28 and 29 June 2018
- 1st World Forum of Intermediate Cities, held 5 to 7 July 2018
- Africa Decentralisation and Local Development Day, 10 August 2018
- Annual Metropolis Meeting 2018: Towards More Inclusive Metropolises, held 26 to 29 August 2018
- 3rd Session of ALGA Participatory Budget College, held 3 to 14 September 2018.

The importance of participatory budgeting was highlighted. The practice could be helpful in building trust between citizens and their city administration. It could also enhance commitment of citizens to pay their dues as it facilitates better understanding of the activities of the city and their justifications, thus, pre-empting conflict. Citizens tend to mistrust their city administration due to lack of information. Some members had introduced community projects in the participatory budgeting cycle. This had enhanced accountability. Members were urged to institutionalise participatory budgeting in their planning cycle.

- African Regional Meeting of the Development Policy Forum (DPF), held 8 to 10 October 2018.

A report providing details of each activity was circulated for the information of members.

5. Report of the Financial Management Committee

5.1 Budget 2018 Outturn

A report on the implementation of the 2018 budget was presented. The Secretary General reported that almost 78% had been realised. It was expected to reach 80% of budget realisation by the end of the year. The major constraining factor was the failure to raise funds through membership fees. While 1 million had been budgeted, it was estimated to collect only €500,000.

The report was

NOTED



5.2 Budget 2019

The Secretary General presented the proposed budget for 2019. As reported earlier, he explained that expenditure had been reduced in order to reflect the lower level of membership fees estimated for collection. He advised that as the European Union grant support was drawing to an end, it was imperative that African sources of finance be sought. Currently, only the Kingdom of Morocco was contributing. The Republic of South Africa had been approached and had pledged €500, 000. These State contributions would significantly improve the organisation's sustenance. Members called on more African countries to contribute budget support for UCLG-Africa.

The 2019 Budget proposal was

ADOPTED

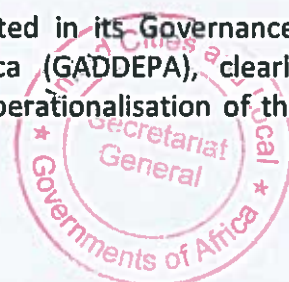
5.3 Membership Fees

The chairperson of the Financial Management Committee, M. DJIBO Youssouf Nicolas, 2^{ème} vice Président et Maire de Bouaké, reported on the state of membership fees collections following the implementation of the Grand Bassam Executive Committee decisions. The Secretariat had presented a report indicating the following categories of state of payment of membership fees:

1. Membership Fees written-off for the years 2013, 2014 and 2015
2. List of Members who had NEVER PAID membership fees
3. List of Members who were UP-TO-DATE with all dues up to 2018
4. List of Members that were paid up only to 2016
5. List of Members that were paid up only to 2017.

It was reported that only € 408, 000 membership fees had been collected out of an estimated €1m. The Secretary General informed the meeting that this position had been reached after the Secretariat had made concerted efforts to encourage members to pay their dues. Some members felt that further investigation was required to establish why payments were low. However, it was explained that this issue had been fully explained at the Grand Bassam Executive Committee. What was required was members commitment to the organisation and respect of its Constitution. The following remarks were made –

- UCLG-Africa was a voluntary organisation in which members agree to conform to the Constitution and its associated rules;
- UCLG-Africa is not a confederation but a unitary organisation with sub-offices in each region of Africa;
- The Constitution is clear on the membership and the obligation to pay membership and subscription fees. By opting to be a member, there is a commensurate obligation to pay these fees;
- The programme and activities of the UCLG-Africa were enunciated in its Governance, Advocacy and Decentralised Cooperation Programme for Africa (GADDEPA), clearly indicating what members could expect. Regular reports on the operationalisation of the GADDEPA were made for members,



- Development partners have been consistent in their financial support for UCLG-Africa and expected its members to demonstrate commitment to the organisation by paying their dues. A small country, Seychelles, had paid its dues for the national association and all its cities – a clear demonstration of commitment to the organisation. However, other countries, while enjoying all the benefits of membership had never paid any subscription fees.
- While the Grand Bassam decision had exonerated non-paying members for the period prior to 2015, some members had still not honoured their obligations to pay fees for 2016, 2017 and 2018.
- The Secretariat had not received any requests for special consideration.

Members expressed commitment to the organisation and pledged to continue their support.

It was

RESOLVED:

1. To suspend all members who had never paid their membership subscription fees
2. That the provisions of the Constitution pertaining to the voting rights and eligibility for election be fully applied as required.

6. AFRICITIES – 8th Edition

The Secretary General explained the architecture of the Africities Summit highlighting the following:

- Zero tolerance of violence against women would be a central theme spearheaded by REFELA;
- There would be dialogues between African local and sub-national governments and delegations from Asia, Europe and America;
- There would be a tripartite engagement between local and sub-national governments, development partners and central government ministries. Five panellists from each sector would address key issues raised by each of the sectors.

7. Miscellaneous

The following issues were raised:

- The organisation audit report: It was reported that the Audit had been completed and report available.
- GADDEPA Review: The Secretary General reported that the Governance Advocacy and Decentralised Development Programme for Africa (GADDEPA) would expire in 2021 and that preparations for its replacement had already started. The successor programme would be launched in 2022. Each region was asked to nominate two persons to join the GADDEPA Review Panel.
- The City of Durban in partnership with the South African Local Government Association (SALGA) would host the UCLG World Congress in 2019. The SALGA Chief Executive Officer, Xolile George would provide further details regarding arrangements for the Congress during the UCLG Retreat tentatively scheduled for February 2019 in Barcelona, Spain.



Minutes of Executive Committee

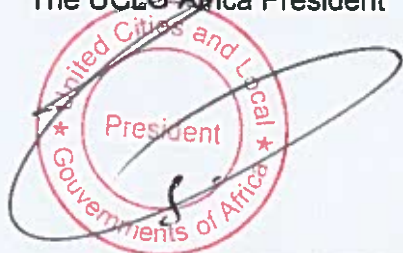
- The mayor of the City of Dakar announced her withdrawal as chairperson of the Executive Committee to pave the way for renewal of the UCLG-Africa statutory organs at the General Assembly to be held on 23 November. She paid tribute to Mr Khalifa Sall for his sterling leadership of the organisation prior to his incarceration in Senegal.

The meeting was declared adjourned at 13h25.

Confirmed as a Correct Record

By

The UCLG Africa President



Rose Christiane Ossouka RAPONDA

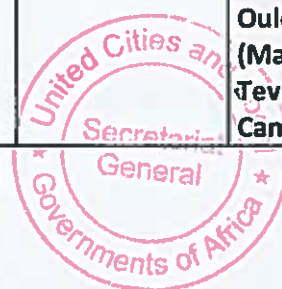
The UCLG Africa Secretary General



Jean Pierre ELONG MBASSI

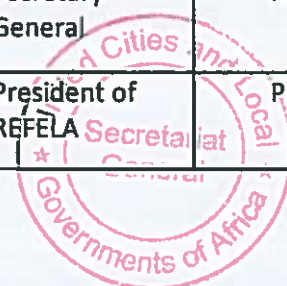
MEMBERS ATTENDANCE LIST

N°	Institutions	Pays	Noms et Prénoms	Fonction	Présence
Central Africa					
1.	Association des Maires du Congo AMC Vice-Présidence CGLU- Afrique Centrale	Congo	M. Christian Roger Okémba	President	Present
2.	Association des Maires du Gabon AMG	Gabon	Mme Rose Christiane Ossouka RAPONDA	President	Present
3.	Communes et Villes Unies du Cameroun CVUC	Cameroun	M. Emile ANDZE ANDZE	President	Present
Eastern Africa					
4.	Association of Districts of Victoria ADV Vice Presidency of Eastern Africa	Seychelles	Mr DAVID ANDRE	President	Present
5.	Association of Local Authorities of Tanzania ALAT	Tanzania	Mr Abubakar Mukadam GULAMHAFEEZ	President	Present
6.	Uganda Local Government Association ULGA	Uganda	Mr George MUTABAAZI	President	Present
North Africa					
7.	Association des Maires du Mauritanie AMM Vice-Présidence Afrique du Nord	Mauritanie	M. Cheikh Ould Ahmed Ould Baya	Président	Proxy Mr Taleb Abderrahmane Ould Mahjoub (Mayor of Tevragh-Zeina) Came Instead



Minutes of Executive Committee

8.	Association Marocaine des Présidents des Conseils Communaux AMPCC	Morocco	M. Mohamed Boudra	Président	Present
9.	Fédération Nationale des Villes Tunisiennes FNVT	Tunisie	Mme Souad ADBDERRAHIM	Présidente	Proxy Amal Bouziane (Advisor)
Southern Africa					
10.	South Africa Local Government Association SALGA Vice Presidency of Southern Africa	South Africa	Mr Parks TAU	President	Present
11.	Botswana Association of Local Authorities BALA	Botswana	Mr Mpho MORUAKGOMO	President	Present
12.	Association of Local Authorities of Namibia ALAN	Namibia	Katrina Shimbulu	President ,Mayor of Oshakati	Present
Western Africa					
13.	Ville de Dakar, Sénégal Président de CGLU Afrique Vice-Présidence Afrique de l'Ouest	Senegal	Mme .Soham Wardini	Maire	Present
14.	National Association of Local Authorities of Ghana NALAG	Ghana	Mr Felix Mensah Nii Anang-La, MCE pour Tema	President	Present
15.	Association Nationales des Municipalités du Cap Vert ANMCV	Cap Vert	Mr Manuel Monteiro de PINA	President	Present
Secretary General					
16.	UCLG-Africa	Morocco	Mr. Jean Elong Pierre Mbassi	Secretary General	Present
17.	REFELA	Cameroun	Ms. Célestine Ketcha Courtès	President of REFELA	Present



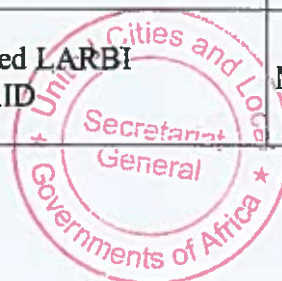
Guests

N ^o	Organisation	Country	Name of Representative	Position
1.	Mairie of Sebka	Mauritanie	Ababacar Sowaré	Mayor
2.	AMPCC	Morocco	Daoudi Mohamed Yassine	Vice President
3.	Mairie of Tunis	Tunisia	Dr Braiki Maherzia	Executive
4.	SALGA	South Africa	Jeffrey Sehume	Researcher
5.	SALGA	South Africa	Xolile George	Secretary General
6.	SALGA	South Africa	Thembi Nkadimeng	Deputy President
7.	UVICOCI	Ivory Coast	Djibo Youssouf Nicolas	Vice President
8.	ADU	Seychelles	Lydia Charlie	Executive Director
9.	Municipality of Sfax	Tunisia	Mounir Elloumi	Mayor
10.	City of Dakar	Senegal	Rahmatou Sow Dièye General	Deputy Chief of Staff

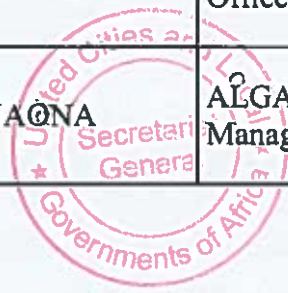


Minutes of Executive Committee

N°	Organisation	Country	Name of Representative	Position
11.	AMG	Gabon	Mboula Mandi Serge Ulrich	Mayor of Fougamou
12.	Mairie of Libreville	Gabon	Posso Noel Landry	Advisor of Libreville Mayor
13.	Council of Governors (COG)	Kenya	Eugene N. Law	Legal Officer
14.	Municipality of Tunis	Tunisia	Amal Bouziane	Advisor
15.	Mairie of Rabat	Morocco	Zaidi Souad	Deputy Mayor
16.	Mairie of Libreville	Gabon	Ulrich Joumas TCHYANTOU	Protocol Director
17.	Mairie of Marrakech	Morocco	Mohamed LARBI BELCAID	Mayor of Marrakech



UCLG-Africa Secretariat				
1.	UCLG-Africa	Morocco	Mr Souleymane Idrissa MAIGA	Chief of Staff & Director of Operations
2.	UCLG-Africa	Morocco	M. Paul Kieba François YATTA	Director of Programs
3.	UCLG-Africa	Morocco	Mr. Charles PATSIKA	Director in charge of Membership
4.	UCLG-Africa	Morocco	Mr. Youssef TANARHTE	Chief Financial Officer
5.	UCLG-Africa	Morocco	Dr. ZARROUK NAJAT	Director
6.	UCLG-Africa	Morocco	Dr Malika GHEFRANE Girogi	Special Adviser of REFELA
7.	UCLG-Africa EARO	Tanzania	Dr Juma Menhya NYENDE	Director EARO
8.	UCLG-Africa SARO	Botswana	M. Rupert HAMBIRA	SARO Director
9.	UCLG-Africa SARO	South Africa	Esther Reyneke	Executive Assistant Administrator
10.	UCLG-Africa	Morocco	M. Mohammed DEKKAKI CHERKAOUI	Protocol and Public Affairs Officer
11.	UCLG-Africa	Morocco	Mme Souad Bendimya	Membership Driver Officer
12.	UCLG-Africa	Morocco	Lova RAMILJAONA	ALGA Master Pole Manager



UCLG-Africa Secretariat				
13.	UCLG-Africa	Morocco	Ms Fatima RAZOUKI	Personal Assistant of the SG
14.	UCLG-Africa	Morocco	M. Thierry Sanzhie BOKALLY	Knowledge Management Manager
15.	UCLG-Africa	Morocco	Ms. Eugénie Gaëlle TOUKAM YOMI	Media Specialist
16.	UCLG-Africa	Morocco	Ms. Khadija ZNAIDI	Social Network Manager
17.	UCLG-Africa	Morocco	M. Lionel NZAMBA NZAMBA	DCO Assistant

