



## PAN AFRICAN LOCAL GOVERNMENT PEER REVIEW FACILITY

### CALL FOR EXPRESSION OF INTEREST

**Please complete and Return Form before 10 November 2015**

#### SECTION A: GENERAL INFORMATION

Title of Programme:	<b>Pan African Local Government Peer Review</b>	
Proposed Launch Date:	Immediate	
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	Website	<a href="http://www.uclga.org">www.uclga.org</a>
Name of Officer to Contact:	Jean Pierre Elong Mbassi – Secretary General Charles K. Patsika – Director – Networks Coordination, External Relations and Membership Development	

#### 1. Background

The United Cities and Local Governments of Africa (UCLG-A) in partnership with the Local Government Association of England and Wales (LGA) developed and implemented a Pan African Peer Review Pilot Project during 2012. The Peer Review Project sought to introduce the concept of peer reviewing as a learning tool to support the capacity development of local governments in Africa. The pilot targeted local governments as well as national associations. Five entities were selected, one in each region of Africa, to participate in pilot peer reviewing phase of the project. During the pilot phase, peer team members were drawn from African and English local governments and together carried out peer reviews. Each organization received a comprehensive report which outlined the findings of the peer review teams and recommendations for organisational improvement.

#### 2. Programme Rationale and Benefits

Peer Review (PR) is a process in which a local government peer from one local authority assesses another against an agreed standard of behaviour and/or performance. Peers are equal partners and, thus, operate as 'critical friends'. It is a systematic examination and assessment of the performance on a local government by another local government with the ultimate goal of helping the reviewed local government improve its policy making, adopt best practices, and comply with established standards and principles. The examination is conducted on a non adversarial basis, and relies heavily on mutual trust among local

governments involved in the review, as well as their shared confidence in the process. PR is not an inspection, rather it is a supportive process undertaken by critical friends intended to help a council identify its strengths as well as what it needs to improve

International Peer Review (IPR) falls under the category of Municipal International Co-operation (MIC) which has been defined as –

“Local government organisations and practitioners learning from each other’s experiences and working internationally to strengthen local government” MIC brings together counterparts in partnership based on common professional expertise, innovation, joint ownership and mutual benefit. It also promotes co-operation between local governments and all appropriate stakeholders in civil society, including NGOs, women’s groups, service organisations and private sector organisations...<sup>1</sup>

MIC is premised on the belief that peers working together can solve their problems through sharing their experiences and assisting one another to analyse issues and explore new ways of addressing their challenges.

### 3. Goals and Objectives

The overall goal of the UCLG-A peer review (PR) programme is to strengthen African local governments’ leadership, governance, and capacity to deliver services, through local government cooperation driven organisational learning for improvement..

The post-pilot phase aims to systematise the practice of peer review in African local government guided by consistent methodology to contribute towards the strengthening of African local governments through the adoption of good governance practices.

The objectives are –

1. To provide the tools that enable continental, regional and national associations of local governments to effectively organise and manage peer review processes at their respective levels
  - 1.1 To elaborate two approaches to the UCLG-A peer review: (a) General Good Governance Review (b) Focused Thematic Sector Peer Review; and to develop a Toolkit for African local government peer reviewing to guide future PR processes.
  - 1.2 To equip and capacitate the UCLG-A and regional offices with the requisite knowledge and skills required to be the continental local government Clearing House for peer reviewing
2. To support and enable African local governments beneficiaries of peer review to develop and implement a post peer review organisational learning programme.
  - 2.1 To conduct ten peer reviews, two in each of the five African regions.
  - 2.2 To support the elaboration of an organisational learning programme for each of the reviewed local governments
  - 2.3 To review the methodology and processes of the peer review and, if necessary, revise to improve the toolkit
  - 2.4 To equip three regional offices of the UCLG-Africa with the knowledge and skills to organise and conduct peer reviewing.

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<sup>1</sup> International Union of Local Authorities (IULA), The Local Government Association Toolkit. P 79

#### 4. Intended Beneficiaries

Local Governments: Peer reviewing can reveal weaknesses not hitherto known or confirmed.

Communities: As peer reviewed local governments implement improvement reforms, communities will benefit from improved services as a result of the peer review.

National Associations of Local Government: Through organising and conducting peer reviews national associations will address the needs for the betterment of their members.

Regional Offices of the UCLG-Africa: Through organising and conducting international peer reviews, regional offices fulfil a need of their members to learn from wider regional experiences.

The United Cities and Local Governments – Africa: The project will strengthen the African network of local governments, the UCLG-A, position as a useful supporting continental local government organisation.

#### 5. Programme pre-conditions

*For local governments and national associations wishing to participate:* Commitment to the concept of PR, willingness to share information (transparency); and acceptance of criticism and advice are requirements for effective participation in this programme. PR demands commitment to invest resources in its organisational management and to carry through to complete the learning cycle.

*For Individual local politicians and officers offering to be peer reviewers:* A willingness to undergo training, share the same values of respecting transparency and openness, willingness to share knowledge and support the growth of others.

#### 6. Interested? Your Next Steps

Interested local authorities, national associations, individual local elected councillors, mayors and officials specified below should Express their Interest through completing the brief form attached to this Call (You can attach additional information if needed)

**Successful candidates may be invited to join us at the Johannesburg 2015 Africities Summit to be held in December 2015**



## PAN AFRICAN LOCAL GOVERNMENT PEER REVIEW FACILITY

### EXPRESSION OF INTEREST FORM

#### SECTION B: LOCAL GOVERNMENTS WISHING TO PARTICIPATE IN PEER REVIEW FACILITY

##### CATEGORIES

<b>LG1</b>	<b>Cities/ Towns</b>
<b>LG2</b>	<b>District/ Rural Local Government</b>
<b>LG3</b>	<b>National Association of Local Government</b>

Specify Category (Please Refer to Above)			
Name of Organisation			
Population: Local Authority			
Organisation Address	Number & Street		
	Suburb/Location		
	Town		
	Country		
	Postal Address		
	Telephones		
	E-mail (1)		
	E-mail (2)		
What are your main areas of concern to focus Peer Review			



## PAN AFRICAN LOCAL GOVERNMENT PEER REVIEW FACILITY

### EXPRESSION OF INTEREST FORM

#### SECTION C: INDIVIDUALS WISHING TO PARTICIPATE IN PEER REVIEW FACILITY AS PEER REVIEWERS

##### CATEGORY

<b>A</b>	<b>A1. Local Elected Leaders – Mayors</b>  <b>A2. Local Elected Leaders - Councillors</b>
<b>B</b>	<b>Chief Executive Officers (city managers, local government managers)</b>
<b>C</b>	<b>Finance Managers (City/ Municipal treasurers)</b>
<b>D</b>	<b>Technical Managers (Head of civil works, engineers)</b>
<b>E</b>	<b>Peer Review Managers (Directors/ Selected Officers of Regional Offices of the UCLG-A)</b>

Specify your Category (Please Refer to Above)								
Name and Surname	Names	Surname						
Title (Tick)								
<table border="1"> <tr> <td>Mr</td> <td>Mrs</td> <td>Other</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	Mr	Mrs	Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Mr	Mrs	Other						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
Position/ Designation								
Type of Organisation (Local Authority/National Association/ Other (Specify))								
Population: Local Authority								
Organisation Address	Number & Street							
	Suburb/Location							
	Town							
	Country							
	Postal Address							
	Telephones							
	E-mail (1)							



United Cities and Local Governments - Africa

	E-mail (2)	
Motivation for Participating in Peer Reviewing Why would you like to be a Peer Reviewer		
Education (Summary of Educational Qualifications)		
Experience (Summary of work/ occupational experience)		
Peer Reviewing Experience (If Any) Describe any Peer Reviewing Experience you may have		